

DEPUTY STAGE MANAGER

Production: *Giulio Cesare*

The Grange Festival, Hampshire, UK

Contract: Monday 27 April – Thursday 25 June 2026

Fee: £5,850 (fixed term)

Reports to: Stage Manager

OVERVIEW

The Grange Festival is seeking an experienced Deputy Stage Manager (DSM) for its 2026 production of *Giulio Cesare*.

Working as part of the stage management team, the DSM plays a central role in the smooth running of rehearsals and performances, ensuring clear communication between the rehearsal room, stage management office, and technical departments.

This is a fast-paced repertory opera environment, requiring strong organisational skills, excellent musical awareness, and the ability to maintain accuracy and calm under pressure.

KEY RESPONSIBILITIES

Rehearsal Room Operation

- Run the rehearsal room in collaboration with the Stage Manager and Director
- Maintain and update the prompt copy, including blocking, cues, and all production notes
- Call cues accurately during rehearsals and technical sessions
- Record detailed and reliable rehearsal notes and reports for circulation to all departments
- Ensure rehearsal props, furniture, and marking are correctly set and maintained

Cueing & Technical Integration

- Take responsibility for accurate cueing of:
 - o Lighting
 - o Sound (where applicable)
 - o Stage management cues (entrances, scene changes, props, etc.)
- Work closely with the lighting and technical teams during technical rehearsals and stage rehearsals
- Ensure cue placement and timing are clearly documented and consistently executed

Performance Running

- Operate from the prompt desk during performances, ensuring smooth delivery of the production
- Call all cues with accuracy and consistency throughout the run
- Communicate effectively with backstage teams, and technical departments
- Respond calmly and efficiently to any performance issues or emergencies

Company Communication

- Support the Stage Manager in maintaining clear daily communication across the company
- Distribute rehearsal/performance information, schedules, and notes as required
- Liaise with cast, creatives, and crew to ensure efficient daily operations

Health & Safety

- Support safe working practices in rehearsal and performance environments
- Ensure clear understanding and adherence to all backstage procedures
- Report any safety concerns promptly to the Stage Manager or Production Manager

Get-Out & Close

- Assist with the strike and return of rehearsal and prompt desk materials
- Ensure all prompt copies, paperwork, and cue sheets are completed and archived correctly

PERSON SPECIFICATION

Essential

- Proven experience as a Deputy Stage Manager in opera, theatre, or live performance
- Strong experience in prompt copy preparation and cue calling
- Excellent attention to detail and high level of concentration under pressure
- Strong organisational and communication skills
- Ability to work effectively within a large creative and technical team
- Calm, reliable, and adaptable approach in a live performance environment

Desirable

- Experience working in opera or musical theatre environments
- Strong musical awareness and ability to follow complex score-based cueing
- Experience working in repertory or festival settings

APPLICATION

Please send a CV and a short covering statement to: salim.kalache@thegrangefestival.co.uk or [apply here](#)

The Grange Festival is committed to building a diverse and inclusive workforce and welcomes applications from all backgrounds.